

New Student Checklist

Fall 2017

There are many things to take care of *before* you start your classes – use this checklist to keep yourself on track!

✓ Pay your fees

You must pay your fees to ensure you're registered in classes. For more information, such as fee payment options and deadlines, please visit fees.sheridancollege.ca

✓ Apply to OSAP or submit your MSFAA to a Canada Post outlet

All Ontario residents are encouraged to apply to OSAP as you may be eligible for other student financial aid. You can apply online at osap.gov.on.ca (be advised processing may take four to six weeks). If you've already applied, submit your Master Student Financial Assistance Agreement (MSFAA) to Canada Post right away.

✓ Attend New Student Orientation

Orientation is your first opportunity to meet your classmates, learn more about your program from your professors, and obtain the important information you need to start your classes and be successful at Sheridan. Orientation dates and times vary by campus and program. Visit orientation.sheridancollege.ca for your specific date and time.

✓ Access your timetable and register for classes (if required)

Step-by-step instructions on how to access, modify or build your timetable and register online for your electives will be available on myotr.sheridancollege.ca. Check regularly for key registration dates.

✓ Check your Sheridan email

Be sure to check your Sheridan [email](#) regularly before classes start and throughout the year for important information from Sheridan. This email account is used for all official Sheridan communications.

✓ Get your onecard (Student Photo ID) and add funds to your Flex account

Your *onecard* is proof that you're a registered Sheridan student and gives you access to campus facilities and services. You can also pay for select campus services using your *onecard*. For information on how to add funds to your *onecard* Flex account, click [here](#). To get your *onecard* at Orientation: upload your photo online at myphoto.sheridancollege.ca at least **two days** before your event.

✓ Start using your Health and Dental Plan

You're automatically covered by a comprehensive health and dental plan. To access your benefits:

- **Canadian Students** | Download your Pay-Direct Card. If you're covered by an equivalent plan, you may opt-out online at the beginning of the fall semester. For a complete list of benefits, details on how to make a claim, the opt-out process, and the deadline to opt-out, please visit www.studentcare.ca
- **International Students** | Check your Sheridan email for your ID Card. For more information, please visit guard.me

✓ Register with Accessible Learning

If you're a student with a documented disability (including diagnosed mental health concerns) who requires academic accommodations, be sure to register with Accessible Learning before starting classes. For more information or to register, visit our [Accessible Learning](#) webpage.

✓ Get to know the Centre for Indigenous Learning and Support

Status, Non-Status, First Nations, Métis and Inuit students: The Centre strives to be your home-away-from-home – a hub of activity and a key resource of support. We look forward to meeting you. Call Elijah Williams at 905-845-9430, x5444 or email elijah.williams@sheridancollege.ca

✓ Apply for Advanced Standing

If you have taken courses at another college or university, you may be able to earn credit for them through Advanced Standing. For step-by-step instructions and information on how to apply for advanced standing visit myPathways.

✓ Write your Language Assessment (if required)

Students required to write the Language Assessment must do so **before** classes begin as this will ensure you're registered in the correct Communication Skills course this semester. For more information on Sheridan's Language Assessment (including if you need to write it or not), please visit [Sheridan's Language Assessment webpage](#).

✓ Bring or purchase an approved laptop (students in Mobile Computing programs only)

Students in Mobile Computing programs are required to bring a laptop to class that complies with their program's hardware and software standards. You can find your laptop requirements and access the laptop pre-check utility at: it.sheridancollege.ca/mobile. Need help setting up your laptop? Attend a Laptop Readiness Session during Orientation week.

✓ Rent a locker

You can rent a locker at any campus. Fees range from \$15 per one semester to \$35 per academic year. To request a locker online through Parking and Locker Services, click [here](#).

✓ Buy your textbooks

Review your timetable to see which books you'll need for your classes. Buy your books [online](#) or at the Bookstore:

Trafalgar Road: Room B136 | **Davis:** Room B107 | **HMC:** Room B110

If you buy your books early, hold on to your receipt and keep your books in pristine condition until you're sure you won't need to return them.

✓ Get your parking permit

Order and pay for a Sheridan parking permit online through Parking and Locker Services. Please visit [Parking and Locker Services](#) online.

Hazel McCallion Campus Students: For a higher cost, the [City of Mississauga](#) sells on-campus parking permits.

✓ Pick up your GO Transit Student Discount Sticker

Full-time Sheridan students are eligible for discounted GO Transit services. Pick up your GO Student Discount Sticker (to be placed on the back of your *onecard*) in the *onecard* office when you get your *onecard*:

Trafalgar Road: Room B189 (beside Security) | **Davis:** Room C205 | **HMC:** Room A160

✓ Download the Sheridan App

Download the free Sheridan Mobile App to find your way around campus, check *myOTR* for important dates, see Sheridan's shuttle bus schedule and more!

✓ Familiarize yourself with the Student Services available to you on campus

Many support services exist to help you succeed while studying at Sheridan, including [Student Advisement](#), [Counselling Services](#), [Health Services](#), [Library Services](#), [Tutoring](#), [Career Services](#), [Accessible Learning](#) and much more!

✓ Visit The Centre for Student Success

If you have any questions about getting started at Sheridan or need advice on anything related to your educational experience, feel free to drop by The Centre For Student Success or email orientation@sheridancollege.ca

Trafalgar Road: Room B104 | **Davis:** Room B230 | **HMC:** Room A247

All information provided is current as of publication and is subject to change; Sheridan Marketing and Brand Strategy, July 2017. ID#7700 | New Student Checklist