

## Educational Support – Fast Track Intensive

Ontario College Diploma Program  
Trafalgar Road Campus

Program Code: **PEDSI**

**Please note:** This is a sample Supplemental Admission Requirements Information Sheet for reference purposes only. A full copy of the Supplemental Admission Requirements Sheet will only be made available to applicants to **Educational Support – Fast Track Intensive**.

If you require this information in an accessible format, please contact: [registrar@sheridancollege.ca](mailto:registrar@sheridancollege.ca)

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## **Selection Process for Applicants**

Sheridan selects eligible applicants on the basis of their demonstrated competence. Applicants show this through proof of education plus other experience. For example, volunteering with children with disabilities. Another way is through proof of work experience. For example, working as an Educational Assistant. Some applicants are eligible for the program based on their life experience. For example, parenting a student with a disability. Applicants may need to complete English testing. This is to show they have adequate reading and writing skills.

Only applicants applying based on Demonstrated Competence must submit documentation as outlined below. It is best to submit the required form as soon as possible, beginning November 8, 2021, and no later than August 1, 2022.

Applicants with previous studies need to submit postsecondary transcripts. Send those to [ontariocolleges.ca](mailto:admissions@ontariocolleges.ca).

Sheridan will notify applicants selected for the program through their Sheridan email account. Decisions are not shared over the phone. Fee, registration, and timetable information will arrive in another email. Classes for the fall term begin Tuesday, September 6, 2022.

## **Academic Integrity**

By submitting your Admission Requirements, you are agreeing to comply with Sheridan's Academic Integrity Policy. The Academic Integrity Policy states:

Sheridan College is committed to upholding the highest standards of academic integrity. The International Centre for Academic Integrity (ICAI) defines academic integrity as "a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage. From these values flow principles of behavior that enable academic communities to translate ideals into action".

Applicants who are found to have falsified transcripts, cheated on admission tests, or submitted fraudulent documents or in any other way attempted to circumvent the admissions process in a manner inconsistent with the principles of academic integrity, will not be granted admission to the College. Those applicants will be ineligible for admission to any Sheridan program or course for a period of not less than 5 years, after which admission to the College will be reviewed on a case-by-case basis.

For programs where a portfolio submission is required as part of the admission process, portfolio work should represent an applicant's own ideas, writing, projects and creations. Where others have contributed, or non-original ideas have been included, applicants will give proper recognition and reference.

## Instructions for Applicants Applying through Demonstrated Competence Pathway

There are three categories of applicants who can apply:

- **[Option 1](#)**: You have a postsecondary diploma or degree in an unrelated field of study. You also work/volunteer with disabled children or youth.
- **[Option 2](#)**: You do not have a postsecondary diploma or degree. But you work as an EA for an Ontario public school board. Please note: if admitted in this pathway you will need to complete 3 General Education courses to graduate.
- **[Option 3](#)**: You do not have a postsecondary diploma or degree but are raising or very recently raised your school-aged child who has a disability. You will complete an attestation form. This includes a signature from your child's school. Who can sign the form? The Principal or Vice-Principal or Special Education Resource Teacher. Please note: if admitted in this pathway you will need to complete 3 General Education courses to graduate.

Please note that the requirements are different depending on your background (described above).

**For applicants with a postsecondary degree or diploma, follow instructions for [Option 1](#).**

**For applicants who are current EAs working for an Ontario public school board, follow instructions for [Option 2](#).**

**For applicants who are parents of a child with a disability, follow instructions for [Option 3](#).**

**Important:** Applicants do not need related volunteer experience for Winter 2022 applications and Spring 2022 applications. This is because of the evolving COVID-19 pandemic. Such opportunities are currently reduced or unavailable. Instead, applicants with an unrelated degree or diploma apply for direct entry.

## Option 1

**Do you have a postsecondary degree or diploma without relevant coursework?** Then you must submit information about your experience with disabled children or youth. This can be volunteer or paid work. But this experience should be within an educational/support organization setting.

After applying to the program, applicants will receive the **Applicant Work/Volunteer Verification Form** for completion. **Official submission instructions will be provided to applicants.**

## Option 2

**Are you an Educational Assistant working for a public school board in Ontario?** Have you worked at least 140 hours in this role? Submit a letter from the HR Department. The letter needs to be on School Board letterhead with the following information:

- Title of your position
- The number of hours you have worked in the position, and
- Approval of the leave of absence from your position (for applicants to the FT program only)

This letter replaces the Applicant Work/Volunteer Verification form. Submit the letter as soon as possible. **Official submission instructions will be provided to applicants.**

## Option 3

**Are you a parent of a student with a disability?** Then you must submit proof that you have experience with the special education system. This includes the Identification, Placement, and Review Committee and Individual Education Plans. It also includes your knowledge of common strategies for supporting students with disabilities.

After applying to the program, applicants will receive the **Applicant Attestation Form** for completion. **Official submission instructions will be provided to applicants.**

## Additional Information

- Students must have a Sheridan approved laptop to take part in the program. Laptop specifications will be announced in summer 2022. At that time, please check the Sheridan website at: <https://it.sheridancollege.ca/laptop-requirements/requirements.html>
- Field placement agencies will ask students to submit a police record check. This includes a vulnerable sector screen. Field placement agencies may also request a current record of immunization. This may include COVID-19 vaccines.
  - Students will submit these records to their field placement agencies before they begin placement. Students will pay for their own record check.
  - Students who cannot meet these requirements may have limited field placement opportunities. This may impact their progression in or completion of the program.
- Check your Sheridan email account often. Many of the communications you receive from Sheridan come to you only from your Sheridan email account.
- Please ensure that you meet all deadlines as noted. If you do not submit the required documents by the deadline it will affect the status of your application.
- If you need help with your submission, please call 905-845-9430. Select option 4 to speak with an Information Specialist in our Contact Centre.