

## Advanced Special Effects Makeup, Prosthetics and Props

Ontario College Graduate Certificate Program  
Trafalgar Road Campus

Program Code: **PASEM**

**Please note:** This is a sample Supplemental Admission Requirements Information Sheet for reference purposes only. A full copy of the Supplemental Admission Requirements Sheet will only be made available to applicants to **Advanced Special Effects Makeup Prosthetics and Props**.

If you require this information in an accessible format, please contact: [registrar@sheridancollege.ca](mailto:registrar@sheridancollege.ca)

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### Selection Process for Applicants

Successful applicants will be selected based on academic achievement (in progress or completed), and/or demonstrated experience and personal qualities as described in a Letter of Intent.

Postsecondary transcripts, indicating courses completed to date, and portfolio requirements must be submitted.

Applicants selected for the program will be notified by their Sheridan email account. These decisions will not be released over the phone. Fee, registration and timetable information will follow. Classes for the Winter term begin Monday, **January 9, 2023**.

To move forward in the processing of your application, you must submit a portfolio online. It's in your best interest to submit your portfolio as soon as possible.

## **Academic Integrity**

By submitting your Admission Requirements, you are agreeing to comply with Sheridan's Academic Integrity Policy. The Academic Integrity Policy states:

Sheridan College is committed to upholding the highest standards of academic integrity. The International Centre for Academic Integrity (ICAI) defines academic integrity as “a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage. From these values flow principles of behavior that enable academic communities to translate ideals into action”.

Applicants who are found to have falsified transcripts, cheated on admission tests, or submitted fraudulent documents or in any other way attempted to circumvent the admissions process in a manner inconsistent with the principles of academic integrity, will not be granted admission to the College. Those applicants will be ineligible for admission to any Sheridan program or course for a period of not less than 5 years, after which admission to the College will be reviewed on a case-by-case basis.

For programs where a portfolio submission is required as part of the admission process, portfolio work should represent an applicant's own ideas, writing, projects and creations. Where others have contributed, or non-original ideas have been included, applicants will give proper recognition and reference.

## **Additional Admission Requirements**

### **LETTER OF INTENT**

Please submit a one-page letter of intent (PDF) describing your goals and why admission to this program is important to you. This will be evaluated for clarity and mechanics including spelling, grammar, sentence structure, punctuation and organization.

- It must be error-free.
- It should demonstrate commitment and a full understanding of the field.

### **LETTER OF EMPLOYMENT**

Please submit a letter of employment (PDF) that demonstrates a minimum of two years of related industry experience.

Self-employment will only be accepted in very select cases when the applicant had a verifiable and direct supervisor/overseer who had final approval over the outcome of the applicant's work. Name of supervisor/overseer and their affiliation (company/ professional association) has to be indicated on the letter.

Self-employed applicants who have worked on multiple projects in a freelance capacity should indicate each project, the employment's duration, the name of the supervisor, and the supervisors' affiliation. The cumulative industry experience on each project should add up to two years. For projects that have any of the above information missing, the time spent on that particular project will not be considered.

### **CREATIVE PORTFOLIO**

Please submit 5-7 images that demonstrate your creativity. These may include 2D and 3D examples of your work such as drawings, paintings, concept or design work, sculpture, or photography. Images of details or alternative views should be used sparingly and counted within the 5-7 images.

Be sure to clearly label your images and files.

## **Additional Information**

- **Check your Sheridan email account frequently.**

Many of the communications you receive from Sheridan come to you exclusively via your Sheridan email account.

- If you require assistance with your submission, please call 905-845-9430 and select Option 4 to speak with an Information Specialist in our Contact Centre.

For Reference Only