

Subject line: Reminder: Onecard mandatory for access to campus

To Our Students in Hybrid Programs

Dear Students,

At Sheridan, we are working hard to uphold the safety and well-being of our entire campus community. As we continue to adapt to the realities of an ongoing pandemic, we would like to remind you of some important information and your responsibility **as a student with classes on campus.**

It is **mandatory that you have your onecard** with you each time you come to campus. You must display your onecard at all times while on campus.

Having your onecard with you each day helps:

- Make entering campus easier and faster
- Identify you as a student allowed on campus for classes
- Open doors to labs and specific classrooms
- The college with the contact tracing process, if required

If you do not have a onecard, or need a replacement:

- Upload a photo for your onecard at <https://central.sheridancollege.ca/sheridan-onecard>
- Once your photo is approved, you will receive an email notifying you your card is ready to be picked up
- Go to the onecard office Monday to Friday between 10 a.m. and 2 p.m. to pick up your card

The initial onecard is free, however a replacement onecard costs \$25.00. Our physical offices at Davis and Trafalgar are currently open only to students attending on-campus classes. The onecard office at HMC remains closed, however, you can contact the onecard team for assistance at onecard@sheridancollege.ca.

Visit the onecard [website](#) for more information. Please note that for **students currently enrolled** in a Fall program offering on-campus instruction, we are no longer mailing onecards. **You must pick up your card** at the office.

Thank you for doing your part to keep our campuses safe. Remember, if you are in need of support, please do not hesitate to reach out at: askanadvisor@sheridancollege.ca.

Please take care.

Sincerely,
Maria Lucido Bezely
Dean of Students, Sheridan College