

Date: March 30, 2020

Subject: Helping everyone stay safe and remain productive

Dear Sheridan community,

I hope you were all able to get some well-deserved rest this weekend. Without question, learning and studying remotely is an adjustment. Please remember that self-care is even more important in times of disruption and stress; it helps us stay strong and is an important part of overall health and wellbeing. To that end, initiatives aimed at keeping you safe and productive are the focus of my communication today.

Reporting Symptoms or a Diagnosis to Sheridan

From the very beginning, Sheridan has abided by Public Health directives to respond to the COVID-19 pandemic. As a result of the increased volume of community-based transmissions that we are now experiencing, our local public health authorities have recommended self-disclosure among the Sheridan community to mitigate the further spread of the illness.

While no one is obligated to share a medical diagnosis with Sheridan, we are now asking for voluntary disclosures from employees and students who either have received a confirmed diagnosis or who had symptoms consistent with COVID-19 while they were on campus or in the physical proximity of other members of the Sheridan community.

Please note that this procedure is similar to what has been implemented at universities and colleges across the country. Disclosures can be made through an online tool, which requires a Sheridan single sign-on and can be found [here](#).

A member of our staff will be in touch to determine whether or not there is a risk to the health of others. Our staff will inquire about the dates, times and specific locations you visited.

Your information will enable Sheridan to liaise with our public health authorities, initiate even deeper cleaning efforts in specific locations, and to work with public health to advise students and employees of the times and locations that an 'unnamed person' who was symptomatic or diagnosed was on campus, so that others can decide for themselves if they should self-monitor and seek medical attention.

If a fellow student has informed you that they were symptomatic while on campus, or that they have received a confirmed diagnosis, you do not have a duty to report their diagnosis to others, such as your classmates. That duty rests with public health. Please encourage the individual to self-report using the link above so that we can help facilitate that process. Please do not share anyone's medical diagnosis with others.

Sheridan is taking this step in an abundance of caution. While most of us have not been on campus since March 13, and while our physical campus spaces are now closed, our Davis Health

Centre was open up until March 27 and some essential staff positions remain on site. Please note that no one with symptoms consistent with COVID-19 should be on campus -- not even employees whose roles have been deemed essential.

Health Care Centres

While Sheridan's on-campus Health Centres are now physically closed – just like our campuses – the following services remain available remotely:

- Telephone and virtual visits with a doctor or nurse practitioner
- Prescription renewal
- Form processing

For assistance, please call (905) 874-4409 and leave a message clearly stating your name and phone number. Staff will return your call as soon as possible.

Virtual Events Calendar

Sheridan's Centre for Student Success has gone virtual with its supports and resources, including a calendar of events to help you thrive during your remote learning experience.

The calendar will be updated weekly. As of today, you can find sessions on everything from studying and test preparation to time management, motivation and online drop-in hours for the international centre.

I know that this certainly isn't how you imagined ending the Winter term. It's a new challenge for us all. Thank you for your patience, understanding and resilience as we navigate these uncharted waters together.

Sincerely,

Janet Morrison
President and Vice Chancellor