

Title: Posthumous Award Credential Policy

Original Date: April 16, 2014

Date of Approval: October 1, 2017

Effective Date:
October 1, 2017

Last Review Date:
September 14,
2017

Approved By:

☐ Board of Governors
☒ President and Vice
Presidents

1. Purpose

The purpose of this Policy is to set out the terms and conditions for awarding a credential posthumously where the student did not complete academic requirements prior to their death.

Deceased students who have already completed all of the requirements for their credential will be considered for graduation in accordance with the Graduation Policy.

2. Scope

This Policy applies to:

all credentials awarded by Sheridan, including but not limited to, Degrees, Ontario College Certificates, Diplomas, Advanced Diplomas and Graduate Certificates, Sheridan and Board of Governors Certificates and Recognition of Achievements.

3. Definitions

Credentials: Degrees, Ontario College Certificates, Diplomas, Advanced Diplomas and Graduate Certificates, Sheridan and Board of Governors Certificates and Recognition of Achievements awarded on successful completion of a program. Credential regulations and policies, such as the Academic Standing and Graduation policies, specify the requirements that the student must meet in order to be awarded a credential, which include total credits and program grade point averages (PGPA).

Good Academic Standing: A student who has met the program grade point average (PGPA) requirements for promotion and/or graduation.

Certificate of Academic Achievement – in memoriam: A credential that is issued posthumously, at the discretion of the College, in recognition of a deceased student who is not eligible to receive the credential from their program of study.

Posthumous Award: Where the student did not complete academic requirements for graduation prior to their death.

4. Policy Statement

Sheridan may posthumously Award a Degree, an Ontario College Certificate, Diploma, Advanced Diploma and Graduate Certificate, Sheridan Certificate or Recognition of Achievement and Certificate of Academic Achievement – in memoriam in circumstances set out below. The notation 'posthumous' will be recorded on the student's transcript but will not appear on the credential.

The posthumous awarding of a Sheridan credential will be made at the discretion of the Provost and Vice President Academic. This action will be made at the discretion at the Provost if the death occurs when the program of study is substantially in progress (approximately 75% complete), the student has been active in the program within the past 12 months, and is in good academic standing.

In the event that a student does not meet the criteria of the credential for their program of study, a Certificate of Academic Achievement-in memoriam may be issued, which shall also be at the discretion of the Provost and Vice President Academic.

Responsible Office:

The Office of the Registrar will interpret and apply the Policy and has the responsibility to draft any associated procedures.

Responsible Executive: Provost and Vice President Academic

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5. Related Documentation (Procedures/Additional Policies/Forms)

[Posthumous Award Credential Procedure](#)

[Graduation Policy](#)

[Academic Standing Policy](#)