

Title: Academic Credit Policy

Original Date: May 23, 2019

Effective Date:
September 1, 2020

Approved By:

☐ Board of Governors

☒ President and Vice
Presidents

Date of Approval: May 23, 2019

Last Review Date:
September 1, 2020

1. Purpose

This Policy provides guidance on the assignment of academic credit to The Sheridan College Institute of Technology and Advanced Learning (Sheridan) courses that result in a balanced assignment of academic credits across all Sheridan credentials.

Course credit assignments across all Sheridan credentials should be:

- Equitable
- Comparable to credits assigned to degrees by universities
- Recognized as a stable and credible value of academic measure

2. Scope

This policy applies to all Sheridan-awarded designations at the end of any particular program, which includes Sheridan Board Local Certificates (Certificate II), Sheridan Board Undergraduate Certificates (Certificate II), Ontario College Certificates (Certificate III), Ontario College Diplomas (Diploma II), Ontario College Advanced Diplomas, Ontario College Graduate Certificates (Post-Diploma Certificate), Baccalaureate/Bachelor's Degrees (Honours).

The Ministry of Training, Colleges and Universities (MTCU) does not use the academic credit for funding purposes or assignment of fees. The Ontario Student Assistance Program defers the determination of a full-time or part-time course load to the institution when assessing OSAP eligibility.

3. Definition

Academic Credit: The academic value awarded to the student for the successful completion of a course or component of an educational program.

4. Policy Statement

For other institutions and external stakeholders to more easily understand the value of a Sheridan academic credit, the following principles will apply to achieve equity in the assignment of academic

recognition and provide consistency and transparency to the application of the academic credit at Sheridan across all transcripts.

1. The academic credit is the academic value awarded to the student for the successful completion of a course or component of an educational program (ULS, 2013).
2. The Sheridan academic credit will be displayed consistently among all Sheridan academic records, subject to the credit assignment as detailed in section 4 of the Procedure.
3. The assignment of the Sheridan academic credit will respect the recommendation of the program, based upon the professional judgement of the Faculty both as subject matter experts and as educators, provided that the recommendation does not result in either too few or too many credits being assigned to the program.

Responsible Executive

The Responsible Office(s) shall be: Sheridan's Provost and Vice-President, Academic

The Office of the Provost and Vice-President, Academic will interpret and apply the policy and has the responsibility to draft any associated procedures. The Provost and Vice-President, Academic has the responsibility to approve any associated procedures. Due to the complexity and breadth of this Policy and the accompanying Procedure, any substantive change to Procedure must follow the same approval process as the Policy itself.

Related Documentation (Procedures/Additional Policies/Forms)

1. [Academic Credit Procedure](#)
2. Application for Approval of Irregular Course Credit Assignment (ARC, 2017) (to be created)
3. [Laitinen, A. \(2012\). *Cracking the credit hour*. Washington, D.C.: New America Foundation.](#)
4. [Ministry of Training, Colleges and Universities \(MTCU\) \(2007-10-24\). Instructional settings. In Colleges of Applied Arts and Technology policy framework: Funding approval of programs of instruction procedures \(Appendix B\).](#)
5. [Ministry of Training, Colleges and Universities Tuition and Ancillary Fees Reporting Operating Procedure](#)
6. [University Language Services](#)
7. [The Guide / Chart of Program Changes and Course Revisions](#)
8. [Ministry of Colleges and Universities Ontario Qualifications Framework](#)

Acknowledgement

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