Academic Integrity

at Sheridan College

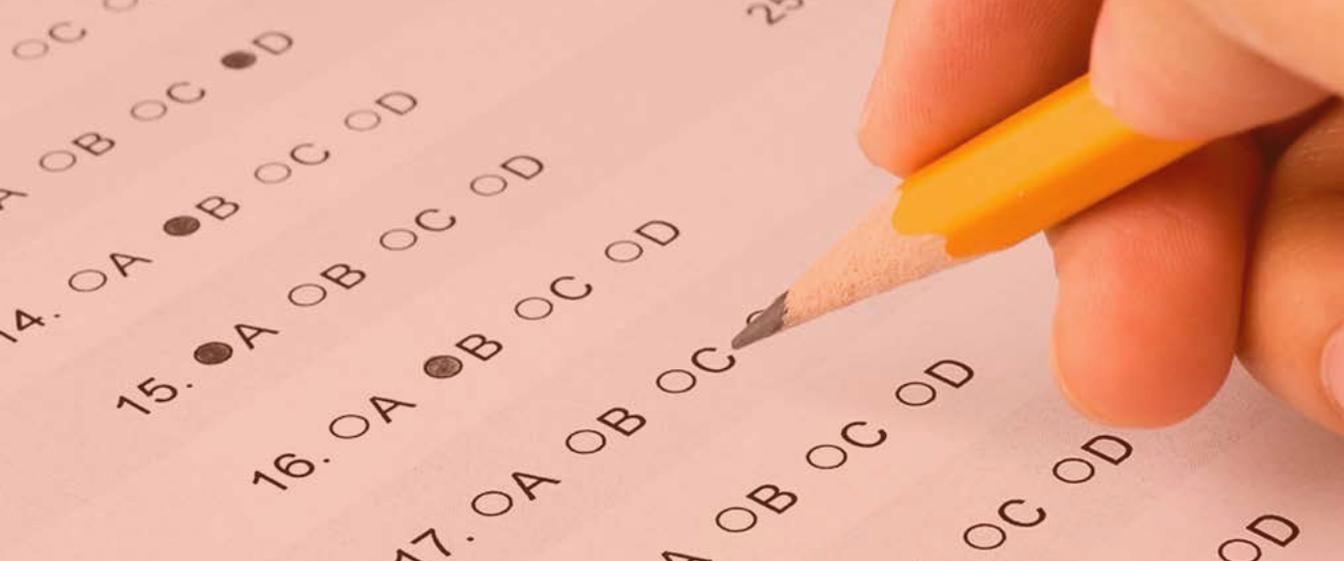Honesty, Trust, Fairness, Respect, Responsibility, Courage

What is Academic Integrity?

The International Center for Academic Integrity (2014) defines academic integrity as a commitment, even in the face of adversity, to six fundamental values: honesty, trust, fairness, respect, responsibility, and courage.

Sheridan requires all students to conduct themselves ethically, complete work honestly, and submit work that is their own.

Why is it Important?

When awarded a degree, diploma, or certificate by Sheridan, it represents all of the hard work, dedication and commitment you put into your work. Completing work with integrity ensures that you are well-prepared for success in your career.

Academic Integrity Breaches

Academic integrity breaches are acts of academic misconduct. Sheridan's Academic Integrity Policy (2016) lists the following types of breaches

Plagiarism: presenting another person's words or ideas as your own without proper acknowledgment.

Cheating: gaining an unfair academic advantage over others.

Impersonation: taking someone's place in a situation that involves evaluation (e.g. test, exam, presentation, etc).

Improper Research Practice: when conducting research, presenting a dishonest reporting of results.

Falsification: forging a document or the signature on a document such as a doctor's note; modifying placement or co-op forms; falsifying information on official documents such as grade reports, drop/add forms, ID cards, etc.

Obstruction of the Academic Activities of Another: not allowing other students to complete their work or not allowing them access to resources they need.

Improper Use of Digital Technology: Unauthorized entry into a computer file in order to use, read, transfer or change its contents; using another student's ID and password.

Aiding and Abetting: Encouraging, enabling or causing others to commit any of the above with intent to mislead.

Sanctions

When students commit an academic integrity breach, the consequences or penalties are called sanctions. Sanctions are applied consistently across all Sheridan programs. There are different types and levels of sanctions and each fits with the seriousness and the circumstances of the breach. For instance, a sanction could include a zero on an assignment, or it could result in suspension or even expulsion. View Sheridan's Academic Integrity Procedure (2016) for more details on sanctions.

Tips to avoid academic misconduct

1 Cite all of your sources.
Always cite direct quotations, paraphrased and summarized material as well as photographs, illustrations, charts, audio, video, etc.

2 Don't share your work.
Don't allow others to copy or use your current or past assignments.

3 Stay organized.
Keep track of your assignment deadlines to ensure that they do not catch you off-guard.

4 Ask plenty of questions.
Whether you're unsure about assignment requirements or how to cite a source correctly, be sure to ask your professor questions to clarify anything you're unsure about.

5 Take advantage of academic supports at school.
Sheridan offers extensive academic support through the library services, tutoring, workshops, and more.

Resources

Tutoring

The Tutoring Centre offers tutoring at no additional cost to Sheridan students.

Visit the Tutoring Centre at:
Davis – Room J104
HMC – Room A118B
Trafalgar – Room C113
Email: tutoring@sheridancollege.ca

Citation and Reference Specialists

Get citation support to help avoid plagiarism from one of the Citation and Reference Specialists through drop-in and appointments. Go to the Library Service Desk at the library of each campus.

Academic Integrity Office

Visit this office at any of the three campuses for support, resources, and information regarding academic integrity.
Trafalgar – C151a
HMC – A211
Davis – J214L
Email: aif@sheridancollege.ca

References

International Center for Academic Integrity (2014). The fundamental values of academic integrity (2nd ed.). Retrieved from http://www.academicintegrity.org/icai/assets/Revised_FV_

Sheridan College Institute of Technology and Advanced Learning. (2013). Academic Integrity Policy. Retrieved from https://policy.sheridanc.on.ca/dotNet/documents/?docid=673&mode=view&public=true

Sheridan College Institute of Technology and Advanced Learning. (2013). Academic Integrity Procedure. Retrieved from https://policy.sheridanc.on.ca/dotNet/documents/?docid=915&LinkedFromInsertedLink=true

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