

New Student Checklist

Winter 2020

There are many things to take care of before you start your classes – use this checklist to keep yourself on track!

✓ Pay your fees

You must pay your fees to ensure you're registered in classes. For more information, please visit fees.sheridancollege.ca

✓ Apply to the Ontario Student Assistance Program (OSAP)

All Ontario residents are encouraged to apply to OSAP as you may be eligible for other student financial aid. You can apply online at osap.gov.on.ca (be advised processing may take four to six weeks).

✓ Update your personal information

Make sure to update your phone number and address in your *myStudent Centre*. The myotr.sheridancollege.ca website has detailed instructions.

✓ Check your Sheridan email

Your Sheridan email account is used for all official Sheridan communications. Be sure to check your Sheridan [email](#) regularly before classes start and throughout the year for important information.

✓ Access your timetable and register for classes

Step-by-step instructions on how to access, modify or build your timetable and register for your electives will be available on myotr.sheridancollege.ca. Check regularly for key registration dates.

✓ Write your Language Assessment (if required)

Students required to write the Language Assessment must do so **before** classes begin as this will ensure you're registered in the correct Communication Skills course. For more information on Sheridan's Language Assessment (including if you need to write it or not), visit [Sheridan's Language Assessment](#) webpage.

✓ Attend [New Student Orientation](#)

Orientation is your first opportunity to meet your classmates, learn more about your program from your professors, and obtain the important information you need to be successful at Sheridan. Orientation dates and times vary by campus and program. Visit orientation.sheridancollege.ca for your specific date and time.

✓ Get your onecard (Student Photo ID) and add funds to your [Flex account](#)

Your onecard is proof that you're a registered Sheridan student and gives you access to campus facilities and services. To get your onecard at Orientation: [upload your photo online](#) at least two days before your event. You can also pay for select campus services using your onecard. For information on how to add funds to your onecard Flex account, click [here](#).

✓ Register with Accessible Learning

If you're a student with a documented disability or diagnosed mental health concerns who requires academic accommodations, be sure to register with Accessible Learning before classes start. For more information or to register, visit our [Accessible Learning](#) webpage.

✓ Apply for Transfer Credits

If you have taken courses at another college or university, you may be eligible to earn transfer credits. For step-by-step instructions and information on how to apply, visit [myPathways](#)

✓ Buy your textbooks

Review your timetable to see which books you'll need for your classes. Buy your books [online](#) or at the Bookstore:

Trafalgar Road: Room B136 | Davis: Room B107 | HMC: Room B110

If you buy your books early, hold on to your receipt and keep your books in pristine condition until you're sure you won't need to return them.

✓ Get your parking permit

Order and pay for a Sheridan parking permit online through Parking and Locker Services. Please visit [Parking and Locker Services](#)

Hazel McCallion Campus students: For a higher cost, the [City of Mississauga](#) sells on-campus parking permits.

✓ Rent a locker

You can rent a locker at any campus for \$15 per semester. To request a locker online through Parking and Locker Services, click [here](#).

✓ Bring or purchase an approved laptop (students in Mobile Computing programs only)

Students in Mobile Computing programs are required to bring a laptop to class that complies with their program's hardware and software standards. You can find your laptop requirements and access the laptop pre-check utility at: it.sheridancollege.ca/mobile

✓ Start using your Health and Dental Plan

You're automatically covered by a comprehensive health and dental plan. To access your benefits:

- **Canadian students** | Download your Pay-Direct Card. If you're covered by an equivalent plan, you may opt-out online during the first three weeks of the semester. For a complete list of benefits, details on how to make a claim and the opt-out process, please visit the [Student Care](#) website.

- **International students** | Check your Sheridan email for an electronic copy of your ID Card towards the end of January. For more information, please visit [guard.me](#). Also check out the [International Student Checklist](#).

✓ Download the [Sheridan App](#)

Download the free Sheridan Mobile App to find your way around campus, check for important dates, see Sheridan's shuttle bus schedule and more!

✓ Get SLATE Ready

All courses (in-person and online) at Sheridan use [SLATE](#), Sheridan's online learning system. Spend some time getting familiar with how [SLATE](#) works before [logging in](#) on the first day of class with your Sheridan username and password.

✓ Familiarize yourself with the Student Services available to you on campus

Many support services exist to help you succeed while studying at Sheridan, including [Student Advisement](#), [Counselling Services](#), [Health Services](#), [Library Services](#), [Tutoring](#), [Career Services](#), [Accessible Learning](#) and much more!

✓ Get to know the Centre for Indigenous Learning and Support

Status, Non-Status, First Nations, Métis and Inuit students: The Centre strives to be your home-away-from-home – a hub of activity and a key resource of support. We look forward to meeting you. Call 905-845-9430, x5553 or email cils@sheridancollege.ca

✓ Visit The Centre for Student Success

If you have any questions about getting started at Sheridan or need advice on anything related to your educational experience, feel free to drop by The Centre for Student Success or email askanadvisor@sheridancollege.ca

Trafalgar Road: Room B104 | Davis: Room B230 | HMC: Room A247

✓ Meet with an adviser

Connect with an adviser to ensure you're ready to start classes in January. An adviser will discuss your academic goals, academic requirements, campus supports you should take advantage of, and much more! [Email us](#) today and one of our advisers will connect with you.

[Have questions now? Email us!](#)

All information provided is current as of publication and is subject to change; Sheridan Communications, Public Affairs and Marketing, November 2019. ID#WF86322 | NEW STUDENT CHECKLIST