

Procurement Code of Ethics

Goal: To ensure an ethical, professional and accountable procurement process.

I. Personal Integrity and Professionalism

Individuals involved with procurement Activities must act, and be seen to act, with integrity and professionalism. Honesty, care and due diligence must be integral to all procurement Activities within and between Broader Public Sector organizations, suppliers and other stakeholders. Respect must be demonstrated for each other and for the environment. Confidential information must be safeguarded. Participants must not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products.

II. Accountability and Transparency

Procurement Activities must be open and accountable. In particular, contracting and purchasing activities must be fair, transparent and conducted with a view to obtaining the best value for public money. All participants must ensure that public sector resources are used in a responsible, efficient and effective manner.

III. Compliance and Continuous Improvement

Individuals involved with purchasing or other procurement Activities must comply with this Code of Ethics and the laws of Canada and Ontario. Individuals should continuously work to improve procurement policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices.