

PILON SCHOOL OF BUSINESS

# Human Resources Management

In just one year, Sheridan's Human Resources Management program equips you with the skills you need to succeed as an HR leader.

94%

**Employer Satisfaction\***  
with the knowledge and skills that our graduates possess.

**Ontario College Graduate Certificate**

**Program Code:** PHRMC

Full-time | Hazel McCallion Campus | Co-op | 1 yr (2 semesters)

**Ontario College Graduate Certificate**

**Program Code:** PHRMCD



Learn to lead an HR team that is an organizational asset.

## A changing landscape

The role of the HR manager has grown steadily in importance. Today's HR management professionals contribute on a strategic level, dealing with talent acquisition, total rewards management, training and employee development, employment law, health and safety, labour relations, change management and HR metrics. At Sheridan, you'll learn to navigate the complexities of this role.

## Co-op experience

You'll take part in one term (three to four months) of co-op placement, which may be paid or unpaid. This opportunity for real-world experience in an HR environment can be an invaluable asset to your career.

## Additional certification

This program includes nine courses required by the Human Resources Professionals Association (HRPA). Students who achieve an average of 70% on these courses with no mark below 65% will meet the coursework requirement to write the Comprehensive Knowledge Exam (CKE), making significant progress on the path to become a Certified Human Resources Professional in Ontario.

## Admission Requirements

### Program Eligibility

- Postsecondary diploma or degree.

and/or

- Demonstrated competence through related work and/or educational experience.

### Applicant Selection

Eligible applicants are selected on the basis of previous academic achievement, and/or demonstrated experience.

Eligible applicants will be requested to submit a résumé and cover letter, and a brief essay describing two accomplishments that illustrate the applicant's suitability for a career in human resources. Strong written and oral communication skills are required.

Postsecondary transcripts, indicating courses completed to date, must be submitted to [ontariocolleges.ca](http://ontariocolleges.ca) at the time of application.

Domestic applicants with education outside of Canada must have their transcripts assessed for equivalency through ICAS or WES. A comprehensive (course-by-course) post-secondary credential assessment is required.

Applicants who do not meet the admission requirements for this program will be assessed and advised individually and may be considered for other, related programs.

### English Language Proficiency

All applicants whose first language is not English must meet Sheridan's English proficiency requirements.

Refer to the website for full admission requirements.

## Career Opportunities

This well-respected program will enhance your HR career prospects. As a graduate, you'll benefit from Sheridan's excellent reputation in the business community when you are ready to look for employment. You'll also join an active and supportive professional alumni group.

### HERE ARE SOME JOBS YOU MIGHT FIND:

HR Generalist

Recruiter

Learning and Development Specialist

Health and Safety Officer

Compensation Specialist

Industrial Relations Specialist

## Courses

### SOME OF THE COURSES YOU CAN EXPECT TO TAKE IN YOUR PROGRAM

Human Resource Planning

Human Resources Metrics

Management Accounting & Corporate Finance

Organizational Behaviour

Recruiting and Selection

Training and Development

Note: See website for specific terms and course listings.

## More information



**Website:**  
[sheridancollege.ca](http://sheridancollege.ca)



**Facebook:**  
[facebook.com/sheridaninstitute](https://facebook.com/sheridaninstitute)



**Twitter:**  
[@sheridancollege](https://twitter.com/sheridancollege)



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There's no better way to get a sense of Sheridan than with a personal visit. Book a tour and see for yourself!



[tours.sheridancollege.ca](http://tours.sheridancollege.ca)