SHERIDAN COLLEGE INSTITUTE OF TECHNOLOGY AND ADVANCED LEARNING

BOARD OF GOVERNORS POLICY MANUAL

POLICY NO. _____

POLICY: Student Code of Conduct

REFERENCE:

POLICY STATEMENT:

This Student Code of Conduct, along with other related policies and procedures, is intended to foster a culture of respect and safety within Sheridan's study and work environments in order to facilitate the achievement of Sheridan's vision and values. This Code articulates the rights and responsibilities which Sheridan students have while they are members of the Sheridan community, and clearly defines behaviours which are not acceptable within the Sheridan community.

All students of the Sheridan community have the right to live their lives, to study, to learn and to work without unreasonable interference, disruption, or upset caused by the actions of another person. Sheridan students have the responsibility to respect the rights of other members of the Sheridan community and to refrain from taking any step, intentionally or recklessly, which interferes with, disrupts or hinders the rights of other members of the Sheridan community. All Sheridan students have the right to be treated in a manner which is respectful, honest, and free from discrimination or harassment on protected grounds. Sheridan students have the responsibility to treat other members of the Sheridan community in a manner which is honest, respectful and free from discrimination or harassment on protected grounds.

For purposes of clarity, a detailed outline of behaviours which will be deemed to be contrary to this policy are set out in the Appendix to this policy. This outline is <u>not</u> intended to be exhaustive of all possible inappropriate behaviours: any behaviour by a student which in any way unreasonably interferes with the rights of another member of the Sheridan community will be deemed to be a violation of this policy.

PRINCIPLES:

A safe and respectful learning and work community is a cornerstone in the vision of Sheridan and further, is an underlying essential to Sheridan's stated values of academic excellence, commitment to lifelong learning, creativity and innovation, inclusiveness and diversity, service and accountability.

Sheridan's Student Code of Conduct plays a key role in reaching Sheridan's vision "and supports Sheridan in achieving its stated values.

SCOPE:

This policy is directed to all of Sheridan's students in all of Sheridan's learning environments including but not limited to, classrooms, online, E-learning, Sheridan sponsored off-campus venues, residences, co-op, and placements.

RELATED POLICIES:

Other policies which, together with this policy, set out the full range of expectations and responsibility for Sheridan students, include the following:

- Academic Honesty Policy
- Telephone and Computer Information Access Policy
- Harassment and Discrimination Policy
- Smoking in the Workplace Policy
- Animals in Sheridan Buildings Policy
- Any other applicable policy

SANCTIONS:

Students whose behaviours are found to be contrary to this Code of Conduct will be subject to a range of sanctions, including the following:

- Verbal warning
- Written warning
- Behaviour contract which specifies conditions of continued attendance
- Suspension for a period of time
- Permanent expulsion

No sanction will be imposed on a student until a fair investigation has been conducted into the alleged improper behaviour, including (if possible) an opportunity for the student to respond to the allegations and to advise the investigator about any mitigating circumstances which may exist.

In some circumstances, the student may be required to remain off campus pending the resolution of an investigation and a final decision. The instruction to a student to remain off College property pending the completion of an investigation and a decision on sanction, if required, shall not be considered to be disciplined.

Sanctions will be determined under the "Non-academic Adjudication Process".

The Student Code of Conduct and Non-Academic Adjudication Process can be located online at:
http://www.sheridaninstitute.ca/services/student%20learning%20services/student%20rights%20and%20responsibilities.aspx

APPEALS:
A student who has received a sanction for behaviour contrary to this policy may appeal the sanction under the "Non-academic Adjudication Policy".

RESPONSIBLE EXECUTIVE: Vice President S.S.

REVIEW DATE:

RELATED POLICIES AND PROCEDURES: N/A

APPENDIX TO STUDENT CODE OF CONDUCT

Behaviours deemed to be contrary to Sheridan's Student Code of Conduct include, but are not limited to, the following:

a) assaulting or threatening to assault, a person while on Sheridan property or at a Sheridan sponsored event

b) providing false or misleading information to a College official or failing to present his or her student identification to a College official upon request

c) entering closed or restricted college facilities or remaining within college facilities after closing unless authorized by the appropriate college official

d) threatening or endangering the safety, health, life of any person on Sheridan's property or at a Sheridan sponsored event

e) acting in any bullying or intimidating manner to any other member of the Sheridan community (including other students and Sheridan employees)

f) damaging, or threatening to damage property not owned by the student

g) displaying any writing, pictures or graphics, or using language or dangerous gestures, or engaging in behaviours, any of which ought reasonably to be known would be offensive to other members of the Sheridan community

h) possessing, using, manufacturing, producing, distributing weapons and/or any controlled substance (including, but not limited to alcohol or drugs) while on Sheridan property or at any event sponsored by Sheridan, except as expressly permitted by law

i) possessing or consuming alcoholic beverages on college property except as permitted by law

j) failing to observe rules and regulations concerning the use of campus buildings and other Sheridan-owned or operated facilities and services where the student knows or reasonably ought to know that the behaviour or use is prohibited

k) tampering with, damaging or misusing fire safety equipment on Sheridan premises

l) using or possessing any Sheridan access card without proper authorization and/or sharing a Sheridan access card with any other person

m) hazing or rookie initiations

n) engaging in, or acting as an accessory to, theft, unauthorized possession, and/or sale of property not belonging to the student

o) any conduct which violates the Criminal Code of Canada and/or any other federal, provincial or municipal law while on Sheridan property or engaged in a Sheridan sponsored activity

p) vandalism, disruptive or threatening behaviour, fighting, intoxication or use of alcohol in unauthorized areas of Sheridan, use of illegal drugs, theft, infliction of bodily harm, stalking

q) smoking in non-designated areas of Sheridan

r) engaging in any behaviour or conduct which would or ought reasonably to be known to be considered inappropriate or offensive to the College community

s) using recording devices in classrooms or on Sheridan premises, without the permission of Sheridan and/or those being recorded